



## Partners' Meeting to Support Implementation of the Palestinian National Employment Strategy

### **Administrative Note**

#### **1. Venue and location of Meeting**

The meeting will be held at Intercontinental Hotel in Amman:

**Islamic College Street**

**Jordan - Amman 11180**

**Tel: +962 6 4641361**

**Fax: +962 6 4619695**

**[www.intercontinental.com](http://www.intercontinental.com)**

The main function room is "Mukhtar", located on the grand floor of the hotel.

**The Partners' meeting will officially start at 09:30 hours on Thursday 23 through 15:00 hours same day.** Agenda is attached.

**To maintain paperless policy, the meeting documents can be downloaded from the following link: [www.psm-nes.mol.pna.ps](http://www.psm-nes.mol.pna.ps)**

#### **2. Accommodation for international delegations**

All International delegations can book directly with one of the following hotels:

##### **1- Intercontinental Jordan**

Room Type	Price per room in Jordanian Dinar
Single room	100
Businessman room	115
Business Suite	180

For reservation, please contact Mr. Saad Amro at [saad.amro2@ihg.com](mailto:saad.amro2@ihg.com), mobile: +962798888544

##### **2- Le Royal Amman, Amman**

Room Type	Price per room in Jordanian Dinar
Deluxe Room	70
Businessman room	100
Business Suite	140

For reservation, please send to [reservation-amm@leroyal.com](mailto:reservation-amm@leroyal.com), telephone: +96264603030

##### **3- Landmark Hotel in Amman**

Room Type	Price per room in Jordanian Dinar
Single Room	75
Double room	85



For reservation, please send to [info@landmarkamman.com](mailto:info@landmarkamman.com), telephone: +96265607100

- Above prices are per room excluding taxes and service charges.
- Above prices including breakfast
- Please ask for rates provided for the Palestinian Embassy in Amman

### 3. Passport, Visa and Health Document

Prior to the departure from the respective home countries, delegations must ensure that they have all the necessary travel and health documents including a valid passport and necessary visa(s) to enable entry and stay in the host country for the full duration of the Meeting, as well as to all countries which they will be travelling through.

Kindly ensure that entry visa into Amman is arranged and secured prior to departure (or pre-approval for a visa on arrival). Your passport must be valid for six months beyond your planned stay, and you must have at least one blank visa page. For further help on visa issues, please contact the Palestinian Embassy in Amman [Embassy of Palestine in Amman, Jordan](http://Embassy of Palestine in Amman, Jordan) ([embassypages.com](http://embassypages.com))

### 4. Travel Insurance

Participants are advised to obtain insurance coverage for sickness, accident or temporary disability, death and this party risk covering the entire duration of the Meeting and the journey to and from Jordan.

### 5. Travel and Arrival

All participants are expected to make their own travel arrangements.

Airport/Bridge transfer from and to Intercontinental Hotel are at own arrangement. Options of commuting services are:

- ✓ **Transportation between Queen Alia International Airport (QAIA) Airport and Intercontinental Hotel:** For more information on the airport and travel options, kindly access the airport's website at [Queen Alia International Airport \(QAIA\) \(qaiairport.com\)](http://Queen Alia International Airport (QAIA) (qaiairport.com)). The hotel is approximately 20 kilometres from the [Queen Alia International Airport \(QAIA\) \(qaiairport.com\)](http://Queen Alia International Airport (QAIA) (qaiairport.com)). The most convenient option would be taking the taxi at the airport which will cost around US\$42 net per way.
- ✓ **3. Transportation between Allenby Bridge and Intercontinental Hotel:** You will be arriving at Allenby Bridge. The hotel is approximately 53 kilometres from the [Allenby Bridge](http://Allenby Bridge). The most convenient option would be taking the taxi at the bridge which will cost around US\$56 net per way.

### 6. Registration & Meeting Room



The registration counter will open from 09:00 hours onwards in front of the meeting room located at the first floor of the hotel. Please refer to the agenda for further information.

## **7. Refreshment Breaks and Lunch**

Welcome and afternoon coffee and tea breaks will be provided as per agenda in front of the meeting room. Lunch will be served at the Winter Garden Restaurant on the lobby floor.

**The Minister of Labor, Dr. Nasri Abu Jaish has the honor to invite you to Dinner at Bourj AL-hamam Restaurant (Intercontinental Hotel), on Wednesday, 22 February 2023, at 19:00 (Amman Time).**

## **8. Inquiries**

For more information regarding the administrative arrangements, please contact the following:

Mr. Khaled Khateeb/ Minister's Office Director

Mobile: 00972562001890

E-mail: [kkhateeb@mol.pna.ps](mailto:kkhateeb@mol.pna.ps)

Mr. Bassam Batal – Director of Protocol, Embassy of the State of Palestine/Amman.

Mobile: 00962798426666

Email: [bassambatal2@yahoo.com](mailto:bassambatal2@yahoo.com)